|  |
| --- |
| Libraries Transform Conference Proposal |
|  |
| The Libraries Transform Conference March 1, 2017  Deadline October 31, 2016  1. This form must be completed in FULL. Any incomplete proposals will not be considered. 2. Proposals will only be considered if they are submitted by the deadline. Only submissions through this form will be accepted. 3. All presenters will be required to sign and submit a speaker's agreement (which will be sent upon acceptance of your program.) 4. Please use contact info that will be valid for you through March 2017.  **REMINDER** If your proposal is selected, what you type in the following document will appear in any promotional materials as entered. This includes the printed conference program and any promotional materials shared through the website and/or social networks. Please check your spelling, grammar and capitalization before submitting your form.   If you have problems submitting your form please contact Jodie at [mlapresident@molib.org](mailto:mlapresident@molib.org) or (314) 246-7819. |
|  |
| **Presentation Type \***   * + [ ]Conversation Group   + [ ]Listen & Learn Session   + [ ]Panel Presentation   + [ ]Workshop   + [ ]Other:   **Program Title \***  **Program Proposal Description (100 words or less) \***  **Intended Audience \***   * + [  ] Academic   + [  ] Public   + [  ] School   + [  ] Special   + [  ] Trustees/Board/Friends/   + [  ] Other:   **What are three points your audience will be able to take away from your presentation. \***  **Has this program been presented at a previous conference? \***   * + [ ]Yes   + [ ]No   **If yes, please explain when and where**  **AV/Equipment**  Each session room will be equipped with a single wired microphone at the presentation podium, a computer, an LCD projector, and a screen. Please Download your presentation to cloud or bring a flash drive. \*\*If your presentation is selected and requires additional or special equipment not listed below, please indicate the specifics in the "other" text box. We cannot guarantee special requests, but will make every effort to accommodate them. \*\*\*Due to our contract with the convention facility, we also need to know if you are planning to bring any additional equipment (other than a laptop for your presentation) for your presentation.  **AV Needs: Please select any items needed for the program \***   * + [  ] Wireless Internet connection   + [  ] Flip chart with easel & pens   + [  ] Speakers/sound projection   + [  ] Other:   **If you are bringing additional equipment (other than your laptop) please specify:**  **Program Organizer**  The program organizer will serve as the primary contact if the program is accepted and will take on the responsibility of signing all agreements on behalf of the program.  **Is the Program Organizer also speaking in the session? \***   * + [ ] Yes   + [ ]No   **First Name \*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Last Name \*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Email Address \*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Professional Title :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Organization \*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Street Address \*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **City \*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **State \*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Zip Code \*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Phone Number \*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Co-Presenters**  Co-Presenters (if any) - Please list those who will be presenting with you if this is a group or panel presentation AND their email addresses.  **Co-Presenter #1 Full Name \*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Co-Presenter #1 Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Co-Presenter #2 Full Name \*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Co-Presenter #2 Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Co-Presenter #3 Full Name \*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Co-Presenter #3 Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Co-Presenter #4 Full Name \*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Co-Presenter #4 Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **SUBMITIING YOUR PROPOSAL**  You will be notified whether your program is accepted or not, as soon as those decisions are made. We expect notifications will take place by January 2017. |